

Ashburnham Municipal Light Board

Wednesday, May 17, 2023

Ashburnham Municipal Light Plant
24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Candace Wright, Secretary
General Manager: Brooke Czasnowski

Ahlin called the meeting to order at 9:05 am with a roll call. Wright present, Carlisle present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Carlisle made a motion to accept the agenda as amended to include the reorganization of the Board. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Carlisle made a motion that the organization of the Board remain unchanged with Richard Ahlin as Chairman, Mark Carlisle as Vice Chairman, and Candace Wright as secretary. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to approve the April 24, 2023, open session meeting minutes. Carlisle seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to approve the October 25, 2022, executive session meeting minutes. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

Business & Finance Manager Position Update: Czasnowski informed the Board that the Business & Finance Manager position has not been filled. Czasnowski said she is reviewing the current staffing needs of the office and will be posting a new position in the upcoming months.

PILOT Payment (vote expected): The PILOT payment draft memo was given to the Board for approval. The formula to determine the PILOT uses the kWh sales to ultimate customers from page 38 of the DPU report. The 2022 PILOT payment calculation is $35,296,259 \text{ kWh} \times .002 = \$70,592.52$. Wright made a motion to approve the 2022 PILOT payment to the Town

of Ashburnham in the amount of \$70,592.52. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Policy Update (vote expected): Czasnowski discussed the revisions made to the Paid Holidays Policy and asked the Board to vote on the latest revision Paid Holidays and Paid Days Off policy 2.0004 v.4. Wright made a motion to approve the Paid Holidays and Paid Days Off policy 2.0004 v.4. Carlisle seconded. All in favor. Wright aye, Ahlin aye, Carlisle aye.

Cost of Service Study Update: Czasnowski stated that she has sent over all the requested information for the Cost of Service Study and she will provide the Board with an update on the progress at the next meeting.

Budget & Power Bill Analysis Update: Czasnowski provided the Board with a spreadsheet comparing recent power bills and discussed the forecast for the remainder of 2023.

Main Street Sidewalk Project Update: The AMLP submitted the cost estimate for the Main Street Sidewalk Project on 5/6/23. The estimate includes removing, storing, and reinstalling fourteen existing decorative lights and installing three new decorative lights. This project is anticipated to start this summer.

Other Updates: Czasnowski informed the Board that she has been communicating with a prospective customer that could add substantial load to the AMLP system. She is waiting to receive load calculations before proceeding with a large customer interconnection study.

Carlisle asked for an update on the battery storage site economics and the video surveillance quote for both the substation and the battery storage site. Czasnowski said she would provide an update at the next meeting on both topics.

The next meeting for the Board was scheduled for June 21, 2023, at 9:00 am at the Ashburnham Municipal Light Plant.

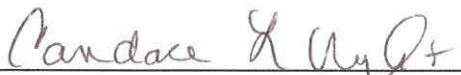
Ahlin stated that the Ashburnham Municipal Light Board shall go into Executive Session to discuss issues affecting the Light Plant pursuant to the points listed below and upon completion will return to open session to adjourn the meeting.

Wright made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L. Chapter 21(a)(3).

3.) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Wright seconded. Vote was taken at 10:45 am. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to adjourn the meeting. Carlisle seconded. Vote was taken at 12:23 pm. All in favor. Carlisle aye, Wright aye, Ahlin aye



Candace Wright, Secretary