

# Ashburnham Municipal Light Board

Wednesday, June 21, 2023

Ashburnham Municipal Light Plant

24 Williams Rd, Ashburnham, MA 01430

## Meeting Minutes

Commissioners: Richard Ahlin, Chairman  
Mark Carlisle, Vice Chairman  
Candace Wright, Secretary  
General Manager: Brooke Czasnowski

Ahlin called the meeting to order at 9:00 am with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Wright made a motion to accept the agenda as written. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to approve the May 17, 2023, open session meeting minutes and the May 17, 2023, executive session meeting minutes. Ahlin seconded. All in favor. Wright aye, Ahlin aye, Carlisle aye.

Wright made a motion to approve the August 22, 2022, executive session meeting minutes and the August 30, 2022, executive session meeting minutes. Ahlin seconded. All in favor. Wright aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

*Office Position Vacancy:* Czasnowski stated that the Business & Finance Manager position was not filled. After reevaluating the needs of the AMLP a new job description will be posted for Business Assistant in July.

*Cost of Service Study:* Czasnowski provided the Board with the draft Cost of Service Study provided by the engineering firm. Czasnowski is in the process of reviewing the information. She will provide the Board with an update on the progress at the next meeting.

*Budget & Power Bill Analysis Update:* Czasnowski provided the Board with a spreadsheet comparing recent power bills and discussed the forecast for the remainder of 2023.

*Battery Storage Update:* Czasnowski gave the Board a summary of the battery storage system. The 3MW/5MWh system went online in January of 2019 and runs multiple times a month to reduce both the transmission and capacity costs for the AMLP.

*Main Street Sidewalk Project Update:* The AMLP has submitted the estimate for the work to be done. The bid opening is 7/6 and with construction to begin soon after the awarding of the bid by the Town of Ashburnham.

*Other Updates:* Czasnowski discussed some options for getting video surveillance at the substation and the battery storage site.

Czasnowski stated she is waiting to receive engineering quotes for a Proposed Large Customer Interconnection Study. Once the quotes are received, she will contact the potential customer to discuss the next step in the process.

The next meeting for the Board was scheduled for July 26, 2023, at 9:00 am at the Ashburnham Municipal Light Plant.

Wright stated that the Ashburnham Municipal Light Board shall go into Executive Session to discuss issues affecting the Light Plant pursuant to the points listed below and upon completion will return to open session to adjourn the meeting.

Wright made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L. Chapter 21(a)(3).

3.) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Carlisle seconded. Vote was taken at 10:20 am. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to adjourn the meeting. Carlisle seconded. Vote was taken at 11:40 am. All in favor. Wright aye, Carlisle aye, Ahlin aye

  
Candace Wright, Secretary