



ASHBURNHAM MUNICIPAL LIGHT PLANT

P.O. BOX 823, ASHBURNHAM, MASSACHUSETTS 01430-0823

TELEPHONE (978) 827-4423

Open Session Minutes of June 26 , 2013

Meeting of the Ashburnham Municipal Light Plant Board

Present Commissioners: Richard Ahlin, Mark Carlisle & Stan Herriott Manager
(Absent Kevin Lashua)

Chairman Ahlin called the meeting to order at 7:02 P.M.

Chairman Ahlin called for a motion to approve the Regular Session Minutes from May 15 , 2013. A motion was made by Commissioner Carlisle and seconded by Chairman Ahlin. The vote was unanimous.

Manager Herriott presented the change in status forms increasing the wages by 3% beginning July 1, 2013. This was agreed to in 2012. The Commissioners accepted the changes and signed the change of status forms.

Receipts and Expenses

Receipts through May \$2,223,014.00

Expenses through May \$2,118,995.00

Manager Herriott said that the budget was running as expected.

Manager Herriott talked to the Commissioners about approving the change to the vacation policy and to bring the policy in line with the way we have been administering the policy. The change is necessary to reflect that we do award additional vacation days at the beginning of the anniversary year rather than the end. Manger Herriott stated he would prepare a finished copy for the Commissioners signatures for the next scheduled meeting.

Manager Herriot stated Flo-Design is still working on their studies, and it is his understanding that they will be moving forward to prepare the permits and for the Town's review.

Manager Herriott stated there has been no progress in the "Energy Loan Program".

Commissioner Carlisle gave a report on the progress that Ten-K has made moving through the Towns permitting process. They have received clearance from the Conservation Committee and would be going before the Planning Board on July 27, 2013. Chairman Ahlin was concerned that Commissioner Carlisle and Manager Herriott were too involved in the process of permitting with the Town. Chairman Ahlin felt this was Ten-K's project and they should be doing the work.

Manager Herriott stated that we had another failed capacitor on one of the regulators. This was the second one in months. Manager Herriott stated that he had ordered enough capacitors to replace the remaining ones and would schedule the project as soon as the replacement parts arrived.

A motion was made by Commissioner Ahlin and seconded by Commissioner Carlisle not to have the Light Board Meeting for the months of July and August, unless, something arose that needed to be addressed. In that case a special meeting would be scheduled. The vote was unanimous.

A motion was made by Commissioner Carlisle to adjourn and was seconded by Commissioner Ahlin. The vote was unanimous. The meeting adjourned at 9:00 P.M.

Respectfully submitted,


Mark Carlisle

Secretary