

# Ashburnham Municipal Light Board

Monday, August 22, 2022

Public Safety Building

99 Central St, Ashburnham, MA 01430

## Meeting Minutes

Commissioners: Richard Ahlin, Chairman  
Stephen Hogan, Vice Chairman  
Candace Wright, Secretary

AMLP General Manager: Kevin Sullivan

Other Attendees: Brooke Czasnowski, Jeffrey Schrecke

Ahlin called the meeting to order at 1:05 pm with a roll call. Wright present, Hogan present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Hogan made a motion to accept the agenda as written. Wright seconded. All in favor. Wright aye, Hogan aye, Ahlin aye.

Hogan made a motion to approve the July 18, 2022, open session meeting minutes. Wright seconded. All in favor. Hogan aye, Wright aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

*Customer Accounts Update:* Czasnowski presented the AMLP 2021 Year End Accounts Receivable Analysis and the 2021 Year End Payment Analysis.

*Aerial Cable System Status:* Sullivan stated that the Circuit Tie Project is close to 80% complete. The contractor is working through the punch list. Pole butts will need to be pulled after all the communication transfers have been complete.

*Building Renovation:* Sullivan said that the building renovation is on schedule and is expected to be completed close to 9/30/22. Interior walls are painted, demolition is complete, doors have been installed in customer entry, and kitchen and office cabinets have been installed.

*Purchased Power Cost Adjustment Recap:* Sullivan informed the Board that we have received letters of understanding for the adjustment but have also received some complaints. After speaking with the office most customers develop an understanding as to the reasons for the increase and how it will impact their bill.

*Amend Terms and Conditions:* Terms and Conditions were amended to update Section III-C and Section III-D to include language regarding private lines. Additional

update was made to include AMLP right to request certified drawings stamped by Electrical Engineer or Professional Engineer from the Commonwealth of MA. Terms and Conditions signed by Board.

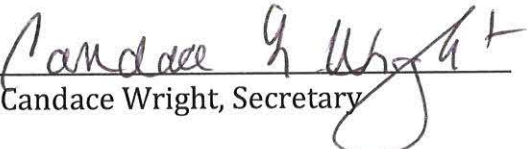
Hogan made a motion to enter executive session under M.G.L. Chapter 30A: Section 21(a) and the following clauses:

2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Wright seconded. Vote was taken at 2:14 pm. All in favor. Wright aye, Hogan aye, Ahlin aye.

Hogan made a motion to exit executive session and return to open session only to adjourn the meeting at 3:35 pm. Wright seconded. All in favor. Wright aye, Hogan aye, Ahlin aye.

The next meeting for the Board, executive session only, was scheduled for August 30, 2022, at 1:00 pm at the Public Safety Building.

  
Candace Wright, Secretary