

Ashburnham Municipal Light Board

Thursday, September 29, 2022
Public Safety Building
99 Central St, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Candace Wright, Secretary

AMLP General Manager: Kevin Sullivan

Other Attendees: Brooke Czasnowski, Jeffrey Schrecke, Mayhew Seavey (PLM Electric Power Engineering).

Ahlin called the meeting to order at 9:08 am with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Wright made a motion to accept the agenda as written. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Ahlin stated meeting would begin with the Cost of Service Study presentation and then would circle back to the other agenda items.

Cost of Service Study Discussion: Czasnowski informed the Board that PLM Electric Power Engineering (PLM) was hired to perform a Cost of Service Study to analyze the AMLP's revenue and expenses in comparison to the rates that are charged to our different customer classes. Sullivan introduced Mayhew Seavey highlighting his professional accomplishments. Seavey presented his draft Cost of Service Study – Historic Test Year 2021 Findings and Recommendations. The topics discussed were solar metering rates, customer charges, adequacy of present rates, proposed unbundled rates, recommendations, and proposed vs present rates. Seavey left the meeting after the presentation at 10:53 am.

Wright made a motion to approve the August 22, 2022, open session meeting minutes. Ahlin seconded. Ahlin aye, Wright aye, Carlisle abstained.

Citizen Speak: No citizen comments.

General Manager Items:

Circuit Tie Project: Sullivan stated the that the project is functional. There are multiple places to sectionalize and isolate trouble. Transfers are still needed by Verizon, Comcast, and fiber. After the transfers are made the project can be completed by contractor.

Capital Reliability Projects Update: Sullivan presented his 2022 Capital Reliability Projects Update.

Circuit Tie Project - 90% Complete

Holt Rd – 90% Complete

Chapel St – 30% Complete

Dunn/Sherbert/Winding Cove – 20% Complete

System Isolation Project – 80% Complete

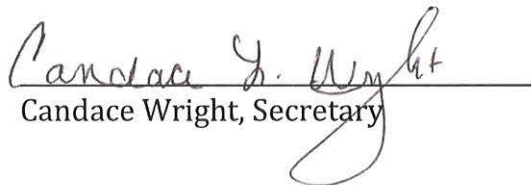
Cushing – Sawyer Hopkins – 30% Complete

Dillon Tree will be finished for the year by the end of October – they are ahead of schedule.

Building Renovation Update: Sullivan informed the Board that the Certificate of Occupancy was received on 9/26 and that the everything was moved back into the building on 9/28.

Carlisle made a motion to adjourn the meeting at 11:25 am. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

The next two meetings for the Board were scheduled. The first meeting was scheduled for October 25, 2022, at 9:00 am and the second meeting was scheduled for November 30, 2022, at 9:00 am.


Candace Wright, Secretary