

Ashburnham Municipal Light Board

Wednesday, January 18, 2023

Ashburnham Municipal Light Plant

24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman

Mark Carlisle, Vice Chairman

Candace Wright, Secretary

AMLP General Manager: Kevin Sullivan (executive session only)

Other Attendees: Brooke Czasnowski

Ahlin called the meeting to order at 4:00 pm with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Carlisle made a motion to accept the agenda as written. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Carlisle made a motion that the Ashburnham Municipal Light Board go into executive session to further consider a complaint against an employee and to take such action (if any) by the board on the complaint pursuant to M.G.L. Chapter 30A, Section 21(a)(1).

Wright seconded. Vote was taken at 4:02 am. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to approve the December 15, 2022, open session meeting minutes. Carlisle seconded. Wright aye, Carlisle aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

EV Charger Grant Update: Czasnowski provided the Board with an update on the EV Charger Grant. The charging stations are operational and the AMLP has received reimbursement for the grant. The project is complete.

Q4 Reliability Report: Czasnowski presented the 2022 Q4 reliability report summary.

Q4 2022

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| Customer Average Interruption Duration Index (CAIDI) | 28.77 minutes |
| System Average Interruption Duration Index (SAIDI) | 2.227 minutes |
| System Average Interruption Frequency Index (SAIFI) | 0.0774 frequency |

General Manager Goals and Objectives: Decision was made to table the General Manager Goals and Objectives discussion.

Contribution to OPEB: Czasnowski informed the Board that a vote was not taken in 2022 to make a monetary contribution to OPEB. The actuary is currently working on the 12/31/22 valuation report and the results will be reviewed before determining the appropriate contribution amount for 2023.

DPU Rate Submission Process: Czasnowski provided the Board with the steps necessary to submit a rate change to the Department of Public Utilities. All rate changes will be submitted thirty days before they go into effect and cannot be changed for three months once in effect.

The next meeting for the Board was scheduled for February 14, 2023, at 9:00 am at the Ashburnham Municipal Light Plant.

Carlisle made a motion to adjourn the meeting. Wright seconded. Vote was taken at 5:35 pm. All in favor. Ahlin aye, Carlisle aye, Wright aye.

 2/14/23
Candace Wright, Secretary