

Ashburnham Municipal Light Board

Wednesday, July 26, 2023

Ashburnham Municipal Light Plant
24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Candace Wright, Secretary
General Manager: Brooke Czasnowski
Other Attendees: Jeffrey Schrecke

Ahlin called the meeting to order at 9:01 am with a roll call. Wright present, Carlisle present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Carlisle made a motion to accept the agenda as written. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Carlisle made a motion to approve the June 21, 2023, open session meeting minutes, the June 21, 2023, executive session meeting minutes, and the April 24, 2023, executive session meeting minutes. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to approve the July 18, 2022, executive session meeting minutes. Ahlin seconded. Ahlin aye, Wright aye, Carlisle abstained.

Citizen Speak: No citizen comments.

General Manager Items:

Business Assistant Position Update: Czasnowski stated that the Business Assistant position was posted on July 10th and the initial review of candidates occurred on July 20th. The resumes have been reviewed and the initial phone screening interviews are scheduled for the week of August 7th.

Cost of Service Study: Czasnowski and the Board discussed possible language changes to the various rate schedules. Czasnowski has a meeting scheduled with the engineering firm on August 1st.

Budget & Power Bill Analysis Update: Czasnowski provided the Board with a spreadsheet comparing recent power bills and discussed the forecast for the remainder of 2023.

Main Street Sidewalk Project Update: Czasnowski stated that the Town of Ashburnham received two bids for the project. A revised estimate was submitted to the Town for materials, police details, labor, and truck time. AMLP will provide a donation to the Town for the project by reducing labor and truck costs.

Other Updates:

- Czasnowski discussed some options for getting video surveillance at the substation and the battery storage site. She said that there are companies that will monitor the site remotely but that is more costly. This will be revisited in the future.
- A quote has been received by the engineering firm for the proposed large customer interconnection study. Once the payment for the study is received, the study will be scheduled with the engineering firm.
- AMLP received the first interconnection application for residential batteries. Czasnowski has been working with the Town of Ashburnham wiring inspector on the interconnection process.
- National Night Out is scheduled for 8/15 at Oakmont Regional High School. AMLP will be sending the squirt bucket, the electric vehicle, and will be setting up a booth.

New Business:

- Czasnowski is working with Verizon in preparation for pole testing by Osmose. All the joint-owned poles in the service territory will be tested at no cost to the AMLP.

The next meeting for the Board was scheduled for August 30, 2023, at 9:00 am at the Ashburnham Municipal Light Plant.

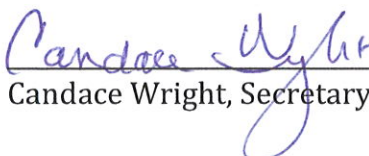
Ahlin stated that the Ashburnham Municipal Light Board shall go into Executive Session to discuss issues affecting the Light Plant pursuant to the points listed below and upon completion will return to open session to adjourn the meeting.

Carlisle made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L. Chapter 21(a)(3).

3.) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Wright seconded. Vote was taken at 10:38 am. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Carlisle made a motion to adjourn the meeting. Wright seconded. Vote was taken at 11:35 am. All in favor. Carlisle aye, Wright aye, Ahlin aye


Candace Wright, Secretary