

Ashburnham Municipal Light Board

Wednesday, January 21, 2026

Ashburnham Municipal Light Plant

24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Candace Wright, Secretary
General Manager: Brooke Czasnowski
AMLP Staff: Aili Ruuska
Other Attendees:

Ahlin called the meeting to order at 9:02 a.m. with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Approval of Agenda: Carlisle made a motion to accept the agenda as written. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Approval of Minutes: Carlisle made a motion to approve the December 17, 2025, open session meeting minutes. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

Business Reliability Payment Approval: Czasnowski discussed the Business Reliability Payment with the Board and provided a recap of the policy. She reviewed the results from 2025 and asked the Board to vote on approval of the payment.

Carlisle made a motion to approve the Business Reliability payment. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Monthly Dashboard: Czasnowski provided the Board with a monthly snapshot of customer service and operational performance metrics. She reviewed the yearly receivable numbers with the Board.

Battery Storage Update: The battery continues to be used to reduce peak loads. AMLP has completed installation of new shielded ethernet cable.

Budget and Power Bill Review: Czasnowski presented the Budget and Power Bill Analysis, noting that all operational budget items remain within expected ranges except for power. Czasnowski reviewed how the recent cold temperatures have led to increased power costs. The Board had numerous questions about the performance of Berkshire Wind. Czasnowski said she will work to provide the Board with more detailed information at a future meeting.

Legislative Updates: Czasnowski provided the Board with legislative updates that will impact Massachusetts Municipal Light Plants.

General Manger Goals: Czasnowski discussed progress on her goals and objectives. MMWEC is making the final adjustments to the Cost of Service Study and the results will be presenting the results at the February meeting. Czasnowski continues to work with MMWEC and LightShift on the new battery project and will be having a meeting with the engineers in the coming weeks. The Working Foreman has begun putting together the spec sheet for the digger derrick bid. The migration to SharePoint will be scheduled with IT after the office finishes with the annual audit.

Other Updates:

- *Goulet, Salvidio & Associates:* GSA will be on-site next week to begin the annual audit.
- *National Grid Agreement:* The new National Grid Transmission Service Agreement has been completed and signed. Czasnowski will work with National Grid on renewing the Substation Sharing agreement that expires in 2026.
- *Ashburnham Police Department:* Chief Conrad reached out to Czasnowski with a request to install equipment on AMLP property. Czasnowski will research the request and discuss it with the Board at an upcoming Board Meeting.
- *Vehicles:* The 2015 Explorer and 2006 Chevrolet K3500 have been sold at auction.
- *New Solar Interconnection:* The new solar and battery interconnection has been completed, and the interconnection agreement has been finalized.

New Business:

- *Building Maintenance:* Repairs are required for the man door in the garage. The Working Foreman has received several quotes for the necessary repairs, and a recommendation has been made for a contractor. Czasnowski said the repairs will begin early spring.
- *Digger Bid Update:* The Working Foreman has been reviewing previous bids and has begun putting together the spec sheet. She expects this will move forward in the coming months.

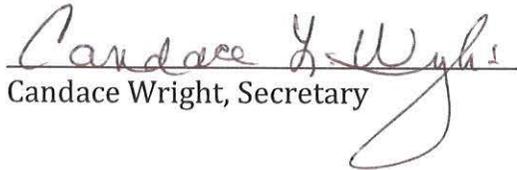
The next meeting for the Board was scheduled for February 25, 2025, at 9:00 a.m. at the Ashburnham Municipal Light Plant.

Carlisle made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L Chapter 21(a)(2).

2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Wright seconded. The vote was taken at 10:28 a.m. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Wright made a motion to adjourn the meeting. Carlisle seconded. The vote was taken at 11:16 a.m. All in favor. Wright aye, Carlisle aye Ahlin aye.


Candace Wright, Secretary