

Ashburnham Municipal Light Board

Wednesday, April 29, 2026

Ashburnham Municipal Light Plant

24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Candace Wright, Secretary
General Manager: Brooke Czasnowski
AMLP Staff: Aili Ruuska, Jeffrey Schrecke
Other Attendees:

Ahlin called the meeting to order at 9:04 a.m. with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Approval of Agenda: Wright made a motion to accept the agenda as written. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Approval of Minutes: Wright made a motion to approve the March 19, 2026, open session meeting minutes. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to approve the March 19, 2026, executive session meeting minutes. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to approve the March 31, 2026, open session meeting minutes. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Citizen Speak: No citizen comments.

Reorganization of the Board: The Board unanimously decided to keep the current positions. Carlisle made a motion to keep the organization of the board the same with Richard Ahlin as Chairman, Mark Carlisle as Vice Chairman, and Candace Wright as Secretary. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

General Manager Items:

Voluntary PILOT Payment to Town of Ashburnham: Czasnowski presented the proposed PILOT payment amount based on the 2025 kWh sales in the amount of \$72,719.82.

Carlisle made a motion to approve the voluntary PILOT payment to the Town of Ashburnham in the amount of \$72,719.82. Wright seconded. All in favor. Carlisle aye, Wright aye, Ahlin aye.

APPA 2025 Excellence in Reliability Award: AMLP was awarded with the American Public Power Association's Excellence in Reliability award for 2025. AMLP had an average outage time of twenty-six minutes per year, compared to the United States average of one hundred sixty-nine minutes per year, demonstrating the excellent reliability of AMLP's system.

Celebrate Ashburnham Street Fair Sponsorship: Czasnowski presented the Board with sponsorship options to support the 2026 Celebrate Ashburnham Street Fair. She suggested sponsoring the fair at the Community Champion level, with a contribution amount of \$1,000.00.

Wright made a motion to sponsor the 2026 Celebrate Ashburnham Street Fair at the Community Champion level, in the amount of \$1,000.00. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Monthly Dashboard (Customer Service and Operations): Monthly customer service and operational dashboards were presented to the Board. This month, the information was separated into two dashboards to provide a more comprehensive view, with one focused on customer service metrics and the other on operational data.

Battery Storage Update: MMWEC's peak dispatch program called four peaks during the month of February. These dispatches resulted in successfully capturing both the Eversource and National Grid transmission peaks. The battery continues to be used to reduce peak loads.

Budget and Power Bill Review: Czasnowski presented the Budget and Power Bill Analysis, noting that all operational budget items remain within expected ranges except for power. Power prices have remained very high, leading to increased costs. Czasnowski reviewed the budget with the Board, highlighting how higher power costs will continue to impact the budget in 2026. New power forecasts have been received from MMWEC.

General Manger Goals: Czasnowski presented the Board with a new format to track her goals & objectives. Within the document there is a section to track ongoing Key Priorities followed by sections for the following focus areas: Financial Stability & Rate Management, System Reliability & Operations, Capital Planning & Infrastructure, Workforce & Organizational Development, Strategic Initiatives & Industry Readiness, Customer & Community Engagement, and Governance & Board Relations.

Other Updates:

- Tree Trimming Contract Extension: Czasnowski informed the Board that she is moving forward with the contract extension for tree trimming with Mayer Tree. She will be setting up a meeting soon to finalize roads to be trimmed and to determine the timeline.

- Lineworker Job Posting: The lineworker position remains open. Czasnowski stated she will not begin scheduling interviews until after negotiations have been completed.
- Battery Energy Storage System (BESS) Project Update: Czasnowski is working with MMWEC and LightShift on the new BESS Project. She expects to have more details for the June meeting.
- MassDOT Rt. 101 Project: The MassDOT Rt. 101 Project continues to move forward with an anticipated bid date of February 2027. Czasnowski said that the Force Account submission will be due this fall.
- Ashburnham Police Department: Chief Conrad has asked Czasnowski about the possibility of installing plate readers on poles. Czasnowski said she should have more information from Chief Conrad on this soon, and if this moves forward, she will draft an agreement between the AMLP and the police department.

New Business:

- MMWEC Annual Conference: Czasnowski will be attending MMWEC's Annual Conference in Norwood, MA on May 6th & 7th.

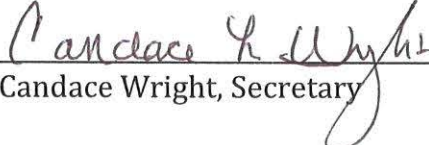
The next meeting for the Board was scheduled for May 27, 2026, at 9:00 a.m. at the Ashburnham Municipal Light Plant.

Carlisle made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L Chapter 21(a)(2).

2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.

Wright seconded. The vote was taken at 10:48 a.m. All in favor. Carlisle aye, Wright aye, Ahlin aye.

Carlisle made a motion to adjourn the meeting. Wright seconded. The vote was taken at 11:12 a.m. All in favor. Carlisle aye, Wright aye, Ahlin aye.



 Candace Wright, Secretary