

Ashburnham Municipal Light Board

Wednesday, June 17, 2026
Ashburnham Municipal Light Plant
24 Williams Rd, Ashburnham, MA 01430

Meeting Minutes

Commissioners: Richard Ahlin, Chairman
Mark Carlisle, Vice Chairman
Candace Wright, Secretary
General Manager: Brooke Czasnowski
AMLP Staff: Aili Ruuska
Other Attendees:

Ahlin called the meeting to order at 9:01 a.m. with a roll call. Carlisle present, Wright present, Ahlin present.

Ahlin announced all Board meetings are subject to audio and video recording.

Approval of Agenda: Wright made a motion to accept the agenda as written. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Approval of Minutes: Wright made a motion to approve the May 27, 2026, open session meeting minutes. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Wright made a motion to approve the May 27, 2026, executive session meeting minutes. Carlisle seconded. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Citizen Speak: No citizen comments.

General Manager Items:

Monthly Dashboards (Customer Service and Operations): Monthly customer service and operational dashboards were presented to the Board.

Battery Storage Update: MMWEC's peak dispatch program called four peaks during the month of April. These dispatches resulted in successfully capturing the ISO-NE system peak and the National Grid transmission peak, resulting in reduced transmission costs for the month of May.

Budget and Power Bill Review: Czasnowski presented the Budget and Power Bill Analysis, noting that all operational budget items remain within expected ranges except for power. Power prices have remained very high, leading to increased costs. Czasnowski reviewed the monthly breakdown of the operating budget to compare month-over-month revenue

and expenses. She also presented the Board with a review of PPCA revenue by month. Ahlin stated he would like to get a broader understanding of the MMWEC member service charges, and he requested a monthly breakdown for 2025 and 2026.

General Manager Goals: Czasnowski provided the Board with an update on her key priorities which include:

1. **Collective Bargaining Agreement Negotiations:** Negotiations are progressing, with next bargaining session scheduled for June 18.
2. **Employee Handbook:** Employee handbook is being developed concurrently with the CBA and is approximately 90% complete.
3. **Joint Use Agreement with National Grid:** A draft agreement has been submitted to National Grid and is awaiting response.
4. **IT System Updates:** Verizon is discontinuing the existing infrastructure. AMLP will begin the process of evaluating and selecting a VoIP provider.
5. **MassDOT Project:** Working with MMWEC and Weston & Sampson on plan revisions. Final plans will be submitted to MassDOT, with an anticipated bid date of August 2027.
6. **Battery Energy Storage System:** The project is moving forward. A follow-up meeting with LightShift is expected to be scheduled in the coming weeks.
7. **Digger Derrick Bid:** Draft specifications have been prepared, with the bid process anticipated to resume in the fall.

Other Updates:

- Tree Trimming Contract Extension: Czasnowski stated that she met with Mayer Tree. They have scheduled trimming for two high-priority roads this summer and then will be back in the fall for the remainder of the trimming.
- Lineworker Job Posting: The lineworker position remains open. Czasnowski stated she will not begin scheduling interviews until CBA negotiations are complete.
- Ashburnham Police Department: Chief Conrad has signed the Memorandum of Understanding between AMLP and APD regarding the installation of license plate readers. Before the project moves forward, Czasnowski will meet with Chief Conrad to discuss next steps.

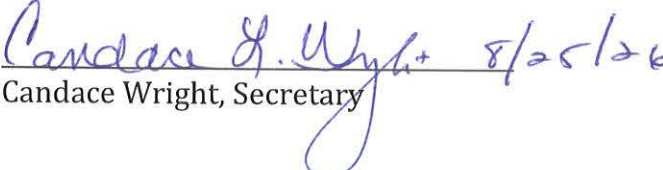
The next meeting for the Board was scheduled for August 25, 2026, at 9:00 a.m. at the Ashburnham Municipal Light Plant.

Wright made a motion that the Ashburnham Municipal Light Board shall enter executive session under M.G.L Chapter 30A, Section 21(a)(3).

3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body if the chair so declares.

Carlisle seconded. The vote was taken at 10:24 a.m. All in favor. Wright aye, Carlisle aye, Ahlin aye.

Carlisle made a motion to adjourn the meeting. Wright seconded. The vote was taken at 10:40 a.m. All in favor. Ahlin aye, Wright aye, Carlisle aye.


Candace Wright, Secretary