

Ashburnham Municipal Light Board

Wednesday, March 21, 2018
24 Williams Road, Conference Room
Ashburnham, MA 01430

Meeting Minutes

Commissioners: Rick Ahlin, Chairman

Mark Carlisle, Vice Chairman

Sarah Davis, Clerk (absent)

AMLP General Manager: Kevin Sullivan

Other Attendees: Anne Olivari, Heather Issacs (Goulet, Salvidio & Associates)

Ahlin called the meeting to order at 7:05 pm with a roll call vote. Ahlin present, Carlisle present. Davis absent.

Ahlin announced all Board meetings are subject to audio and video recording.

Carlisle made a motion to accept the agenda as written. Ahlin seconded. All in favor. Carlisle aye, Ahlin aye.

Carlisle made a motion to approve the executive session meeting minutes from January 17, 2018. Ahlin seconded. All in favor. Carlisle aye, Ahlin aye.

Carlisle made a motion to approve the executive session meeting minutes from February 2, 2018. Ahlin seconded. All in favor. Carlisle aye, Ahlin aye.

Carlisle made a motion to approve the meeting minutes from February 21, 2018. Ahlin seconded. All in favor. Carlisle aye, Ahlin aye.

General Manager Items:

2017 Year-end Audit Presented by Goulet, Salvidio & Associates (GSA): Issacs thanked Sullivan and the Board for having GSA perform the audit. Issacs discussed the financial statements and the DPU report was handed out. Issacs presented the internal control report and stated that great strides have been made. (Issacs left meeting at 8:12pm)

2018 Capital and Operating Plan Update: Sullivan presented the operating budget with changes. The capital budget projects were updated and reviewed.

Meter Replacement Project Update – Two purchase orders have been submitted for the meters and equipment. One to Landis+Gyr and one to Stuart Irby. The ship date for the residential meters is May 9, 2018. The meter project is estimated to be

completed three months from the start date (based upon a four-man crew of continuous work).

Battery Storage Project Update– There is a meeting scheduled for March 26th. Sullivan mentioned he is expecting project documents this week.

Retirement Announcement: Sullivan thanked Jane Dancause for her years of service. Her last day will be June 15, 2018. The position has been posted. Sullivan spoke about the transition process.

The next meeting for the Board was scheduled for April 18, 2018 at 7:00pm

Carlisle made a motion to enter into executive session under **M.G.L. Chapter 30A: Section 21(a)** and the following clauses:

10. To discuss trade secrets or confidential, competitively-sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier.

To return to open session only to adjourn. Carlisle made a motion. Ahlin seconded. Vote was taken at 8:55pm. All in favor Ahlin aye, Carlisle aye.



Mark Carlisle, Vice Chair